

EDU.AU 2015-06 PRIVACY POLICY

Policy Number	2015-06
Publication Date	01/07/2015
Status	Current

Background	<p>This policy is aimed to ensure that edu.au domain name registrants know:</p> <ul style="list-style-type: none">a) when information about them is being collected;b) the purpose for which it is being collected;c) whether the information may be passed on to third parties; andd) the rights of individuals to have some control over the way any information about them is handled and maintained. <p>This policy has been drafted to adhere to the Information Privacy Principles outlined in the Privacy Act (Commonwealth) 1988. More information about the Act is available on the Australian Information Commissioner's website at www.oaic.gov.au/ or on the Privacy Hotline number: 1300 363 992.</p>
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1 SCOPE OF POLICY

- 1.1 This policy applies only to the collection and use of personal information in the administration of the edu.au domain space.

2 COMPLIANCE

- 2.1 The edu.au Registrar ("the Registrar") is required to comply with this policy and the Information Privacy Principles contained in the Privacy Act (Commonwealth) 1988 in all dealings with registrants. The edu.au Registry operator's privacy policy is available on the Ausregistry website.

3 COLLECTION OF PERSONAL INFORMATION

- 3.1 In the course of managing the edu.au domain, the Registrar may collect personal information to meet its objectives as Registrar, including to:
- a) register and/or renew a edu.au domain name;
 - b) deal with consumer enquiries and complaints;
 - c) refer persons to appropriate bodies according to the nature of the person's inquiry; and
 - d) canvas stakeholders for their views, opinions and suggestions in relation to the edu.au domain.
- 3.2 The Registrar must only collect personal information to the extent required to perform the functions listed in Section 3.1.

- 3.3 The Registrar must not require or collect personal information which would be considered "sensitive" under the Act.
- 3.4 The Registrar may use applications involving the use of cookies to collect and analyse depersonalised information about users of the edu.au domain name website. Such technologies must not be used to collect and analyse personal information. The edu.au website may feature links to other websites. eDAC is not responsible for the content and privacy practices of other such websites.

4 DISCLOSURE OF PERSONAL INFORMATION

- 4.1 The Registrar may disclose to the Registry Operator, all information which is reasonably required by the Registry Operator in order to register a domain name in the Registry
- 4.2 The Registry Operator may publicly disclose to third parties, all information relating to your edu.au domain name to enable the Registry Operator to maintain a public WHOIS service;

5 USE OF PERSONAL INFORMATION

- 5.1 eDAC and the Registrar must only use personal information for the primary purpose for which it was collected. As most information is collected directly from the relevant individual, that individual will normally be aware of the purpose of the collection.
- 5.2 eDAC and the Registrar may use personal information for a purpose other than the primary purpose (i.e. a secondary purpose) if:
 - a) the individual has consented;
 - b) the secondary purpose is directly related to the primary purpose and the individual would reasonably expect eDAC or the Registrar to use or disclose the information in such a way; or
 - c) eDAC or the Registrar is required by law, or it is in the interests of public safety to do so.
- 5.3 People who subscribe to one of the edu.au electronic mailing lists may decide at any time to unsubscribe from the list. Instructions for unsubscribing will appear in the footer of all list emails, as well as on the edu.au website.

6 PROTECTION OF PERSONAL INFORMATION

- 6.1 Access to personal information held by eDAC or the Registrar is limited to those employees or officers who specifically require it to carry out their work responsibilities. This extends to protecting personal information from misuse and loss, as well as from modification and disclosure.
- 6.2 All personal information will only be retained for a reasonable period of time. eDAC and the Registrar endeavour to maintain the security and integrity of all facilities by which personal information is stored.

7 ACCESS TO PERSONAL INFORMATION

- 7.1 An individual who has provided personal information to eDAC or to the Registrar may request access to their information in order to verify that it is accurate, complete and up-to-date.

- 7.2 Requests for access or correction to personal information should be directed to the Registrar.
- 7.3 The Registrar may only refuse a request made under Section 7.1 if the request is vexatious or frivolous, or if legally entitled to do so.

8 REVIEW OF POLICY

- 8.1 eDAC reserves the right to revise this policy at any time and those people who volunteer their personal details to eDAC or to the Registrar are deemed to acknowledge and be bound by this policy and any changes made to it. This in no way affects the protection afforded under the relevant laws, according to which this policy was developed.